

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	Secretariat Monthly Meeting		
Meeting Facilitator:	Geri Cooney		
Meeting Date/Time:	Tuesday, May 26, 2026 7:00 p.m.		
Meeting Location:	Geri Cooney's home: 8640 Fenwick Way, Dublin, CA		
Secretariat Positions:	Geri Cooney <i>*Diocesan Cursillo Coordinator</i>	Susan Monroy <i>*Treasurer</i>	<i>Kathy Armada</i> <i>Tammy Cortez</i> Palanca
* indicates Voting Position Quorum = 6 voting members	Andrea Limb <i>*Associate DCC</i>	Cynthia Borcena <i>*Communications</i>	Kelleen Bush *Music
	Lorey Panetta <i>*Secretary</i>	Evelyn Isidro <i>*School of Leaders</i>	
	Bob Lanuza <i>*Pre-Cursillo</i>	Kelli Jackman <i>*Cursillo Weekend</i>	Cathy Romero Estela Ortiz <i>*Post Cursillo</i>
	Denise Jin <i>Registrar</i>	Shawn Meade <i>Past DCC</i>	Fr. Leo Edgerly <i>Spiritual Advisor</i>

Topic
Opening prayer – Geri Cooney
Review and Approve Past Meeting Minutes for meeting held on April 28, 202 submitted by Lorey Panetta
Treasurer Report – Susan Monroy Current balance: \$31,727.75. Adjusted bank balance: \$28,425.75. \$2,500.00 deposit has been made for the upcoming September weekends.
Diocesan Cursillo Coordinator Report - Geri Cooney - National Cursillo Encounter in Wheaton, IL July 23-26 – go to website for details/registration - Fall Region XI Encounter to be held in October at Queen of the Apostles Church in San Jose, CA - Secretariate will pay expenses for up to two members to attend, including lodging, food, transportation
Associate Diocesan Cursillo Coordinator Report: - Andrea Limb Pastoral/Apostolate Plan – 3-Day Weekend presentation. Please see attached document.
Past Diocesan Cursillo Coordinator Report - Shawn Meade Pastoral/Apostolate Plan – Pre-Cursillo plan: no report
Pre-Cursillo: - Bob Lanuza and Mary Kessler - Facility Rental agreements with St. Elizabeth Seton Church, John Paul II Activity Center #354 Men's Core Team status - Rector – Bill Messana - Vice Rector – Mike Gonzalez - Music Leader - TBD - Chef – Sean Fetty - Assistant Chef - Bob Lanuza - Spiritual Advisor – Lay: Felipe Vazquez. Priest TBD. Father Ramon has been transferred and will be unable to assist this year. #355 Women's Core Team status

Ronnette Pueliu reporting: Core team has begun meeting and Rectora has contacted everyone on all priority lists at least once. Full team meetings will begin on July 13th, Monday at 6:45 pm. They hope to meet at St. Raymonds.

Women's Core Team:

Vice Rectoras - Meg Oster, Mary Ely

Music Leader - Kelleen Bush

Chef - Rachel Gomez

Assistant Chefs - Nina Demello

Spiritual Advisors - Sharon Chipman, Father Fr. Bob McCann

Post Cursillo: - Cathy Romero

- Plans for Summer Ultreya at Our Lady of Grace, Castro Valley on Saturday, July 11, 2026, 2-4PM
Cathy Romero to take check for deposit, paperwork and TIN to OLG this week.

Theme ideas: "Make a Friend, Be a Friend, Bring a Friend to Christ"

Scripture ideas:

"And let us consider how to stir up one another to love and good works, not neglecting to meet together, but encouraging one another..." — Hebrews 10:24-25

"A faithful friend is a sturdy shelter; he who finds one finds a treasure." — Sirach 6:14

"Come and see." — Gospel of John 1:39

Weekend Supplies: - Kelli Jackman

- Status of purchasing mattresses: waiting until closer to the weekend due to limited storage of large air mattresses.
- Other updates on storage unit and weekend supplies: Will order smaller bowls, smaller juice cups, coffee cups, mattresses, crosses (have).
Kelly to reach out to core teams to see if they need more supplies.

Communications Report: - Cynthia Borcena

- Email update:
School of Leaders: The announcement for last month's event has been emailed out.

Mailing List Update: I am currently consolidating and updating the mailing lists received from Therese and Gerri. This involves removing duplicates/invalid entries and researching missing email addresses.

Database & Tech Challenges: Sifting through the 2,080 parish listings is a monumental task, which is unfortunately being slowed down by major computer issues. I am looking into replacing my computer, but until then, progress on this will be slow.

Brochures: I have not received any updates regarding the physical brochures discussed at the last meeting. Please note that distributing them will be difficult for me; mailing them is cost-prohibitive and dropping them off in person is tough due to my work schedule and parish office hours.

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Discussion: Team will “divide and conquer” to distribute the flyers to various parishes

Bob: Antioch, Brentwood, Byron, Oakley

Andrea/Cathy: Castro Valley, Harward, Union city

Geri: Dublin, San Ramon, Livermore, Danville

Kelli: San Leandro and Alameda

Music Team Report: - Kelleen Bush

- Update on music ministry: Kelleen is assembling 3 new music team binders and will submit receipts. Women’s music team will begin rehearsals in a couple of weeks. Women’s theme song: Lean on Me.

Registration: - Denise Jin

- Update on Registration/Sponsor forms: She is making some updates on the forms to remove the closure Mass and mañanitas.

School of Leaders: - Evelyn Isidro

- May 12, School of Leaders meeting feedback: Topic was Laity, Technical Talk by Bob Lanuza
- June 9, School of Leaders plan: Pre-Cursillo, Call of the Whole Church.

Palanca: - Kathy Armada/Tammy Cortez

- No report

Other Business

- Next Meeting Tuesday, June 23

Closing Prayer:

2026 Upcoming Events

Event	Date	Location	Notes
School of Leaders	Tues. Jun. 9, 2026 7-8:30PM	ZOOM	
Secretariat Meeting	Tues. Jun. 23, 2026 - 7 pm	Corpus Christi Church, Piedmont	
School of Leaders	Tues. Jul. 14, 2026 7-8:30PM	ZOOM	
Secretariat Meeting	Tues. July 28, 2026 - 7 pm	Corpus Christi Church, Piedmont	
Summer Ultreya	Saturday, July 11, 2026 2-4PM	Our Lady of Grace, Castro Valley	
School of Leaders	Tues. Aug. 11, 2026 7-8:30PM	ZOOM	
Secretariat Meeting	Tues. Aug. 25, 2026 - 7 pm	Corpus Christi Church, Piedmont	
School of Leaders	Tues. Sept. 8, 2026 7-8:30PM	ZOOM	
Men’s 3-DAY Weekend	September 10-13, 2026	St. Elizabeth Seton, Pleasanton	#354
Women’s 3-DAY Weekend	September 17-20, 2026	St. Elizabeth Seton, Pleasanton	#355
Secretariat Meeting	September 29, 2026 - 7 p.m.	Corpus Christi Church, Piedmont	5 th Tuesday!
School of Leaders	Tues. Oct. 13, 2026 7-8:30PM	ZOOM	
Secretariat Meeting	Tues. Oct. 27, 2026 - 7 pm	Corpus Christi Church, Piedmont	
School of Leaders	Tues. Nov. 10, 2026 7-8:30PM	ZOOM	
Secretariat Meeting	Tues. Nov. 17, 2026 - 7 pm	Corpus Christi Church, Piedmont	3 rd Tuesday!
Secretariat Meeting	December 2026	NA	No meeting